

What is the school going to do to protect my child and the staff?

- All classes will be split into groups (which we will call HUBS) of no more than 15 pupils.
- HUBS will be together exclusively throughout the day and will not mix more than very brief passing contact
- Teachers and TAs will be allocated to each HUB and they will exclusively teach and care for children in the HUB throughout the day, every day
- Each HUB will be required to enter the building at different specific times and entrances in the morning. In the evening the opposite will apply

DURING THE DAY

- During the day children will be required to increase hand washing. They will wash their hands under supervised conditions very frequently, using soap and warm water.
- Tissues will be available all over the building and designated bins will be used for these tissues so they can be separated from other rubbish and disposed of appropriately
- We will require parents who are dropping-off children and collecting them to not spend any more time in the grounds than is absolutely necessary and not to spend time standing with or talking to other parents. We will ask that everyone complies with the 2m distancing rules
- We would ask that parents adhere to their allocated time slots and to **avoid arriving late**
- We will provide as much outdoor learning as possible in accordance with guidance to minimise infection transfer. Windows and inner doors will be left open to increase air flow
- If your child becomes unsettled in any way, we may not be able to comfort them as we would have done previously. We will telephone you and ask you to take your child home.

LUNCHTIMES

- During lunchtimes HUBS will continue to be isolated from other HUBS.
- Children will be provided with a packed lunch in their HUB room.
- Parents can, if they prefer, send their child with their own individual packed lunch

HYGIENE

- Teachers and TAs within each HUB will be responsible for maintaining hygiene in their classroom. They will be required to record the washing of hands and the cleaning of door handles, table surfaces, pencils, scissors etc. which will be checked.
- Additional cleaning will involve the removal of soft play toys and small difficult items/equipment which are hard to sanitise.
- Unfortunately, children will not be allowed to bring items from home into school, except lunch boxes and sun hats
- There will not be any whole school assemblies or gatherings. Should parents need to speak to a teacher they need to ring school 01484 226601 or use the office email infants@nlconline.org.uk

- Unfortunately, under the conditions we are putting in place, we will have to continually remind children about physical contact. This physical contact cannot be guaranteed within their HUBS

What happens if my child or a member of staff has COVID 19 Symptoms?

- No child or adult will be allowed in the grounds of the school if they have the symptoms of COVID 19, even if they have not yet had a positive test
- If a child or adult within a HUB has symptoms of COVID19 (Headache, persistent cough, temperature) they will be isolated within school immediately and then sent home
- They will not be allowed in school until they have had a test for COVID19 which they will be entitled to arrange automatically. Please note: During this period **ALL** the children and adults in that HUB will **NOT** be allowed to attend school until we know the result of the test

School Attendance

- The DfE is asking schools to open, under very stringent safety and hygiene expectations and we intend to do this to help in the national effort. However, at the moment attendance will be entirely at parents' discretion and no one will be penalised if they decide that they do not want to send their child to school. If in the weeks following the 1st June you change your mind, you can do so
- Please can we ask that you ensure you arrive and collect at your allocated time. In the unlikely event that you arrive late please telephone the office from outside the building and we will arrange for your child to come into school

Key Worker or Vulnerable Groups – New arrangements

- As targeted year groups return to school children who have been attending over the last 8 weeks will go into a designated HUB

COMMUNICATION

- We will need to maintain the isolation of separate HUBS within school and minimise the cross-infection risks to all people working in school from external contact. This means that visits to the School Office will be very controlled. Only one adult at a time will be able to stand in the Main Entrance. There will be markings on the floor to indicate where to stand.
- If you wish to speak to your child's teacher, the headteacher or office staff we encourage you to email or telephone.

Do not send your child into school if they have any symptoms or are unwell. Please make sure you keep school well informed.