Attendance Newsletter

WELCOME BACK

What a great start to the academic year!
Let's try and achieve our best attendance this year!
Small improvements this year can make a big difference.

We want every child to have the best opportunity to learn, grow and succeed, we carefully monitor attendance and punctuality throughout the school year.

School starts at 8.40am.

Be on time, every day.

HOW PARENT/CARERS CAN SUPPORT GOOD ATTENDANCE

- Establish a consistent morning routine
- Ensure children arrive on time every day
- Avoid unnecessary absences
- Communicate with school if concerns arise

To support you at home we have FREE Attendance Reward Packs – these include reward charts, stickers and other useful information. If you would like one of these packs, please let us know.

HOLIDAYS

Holidays during term time are NOT permitted. If you are considering a holiday during term time, a leave of absence form must be completed. Please note, holidays taken during term time will be unauthorised and a Penalty Notice may be issued.

ATTENDANCE MATTERS
SUPPORTING EVERY STUDENT. EVERY DAY

EVERYDAY COUNTS

One school day is 5 lessons a day. One week absence means 25 opportunities missed to learn something new.
Time with friends, teachers and classmates.

Every day in school helps you build knowledge confidence and friendships.

ATTENDANCE TEAM

Attendance Lead: Mrs L Moseley
Assistant Head: Mrs L Berry
Emotional and Wellbeing Lead: Ruth Dickinson
Campus Attendance & Pupil Support Officer: Mrs F Javed

Telephone: 01484 226601

8.40 am - School starts
3.20 pm - School finishes
12.15 pm – 3.15 pm - Nursery

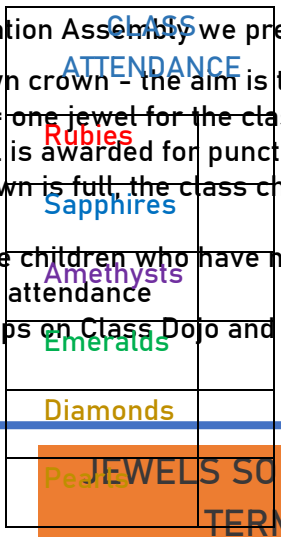
Be Here, Feel Happy

Class Rewards

REWARDS



- Each week in Celebration Assembly we present our Class Attendance Rewards
- Each class has its own crown – the aim is to fill it with jewels 
  - 95% or more = one jewel for the class
  - A bonus jewel is awarded for punctuality
  - When the Crown is full, the class chooses a special reward they can all enjoy as a team
- We also recognise the children who have may have been absent but have then worked hard to improve their attendance
- There are hints and tips on Class Dojo and the website which can be used to encourage good attendance



SCHOOL TARGET

96%

JEWELS SO FAR THIS TERM...

	JEWELS SO FAR
Rubies	4
Sapphires	5
Amethysts	5
Emeralds	2
Diamonds	3
Pearls	5

CURRENT ATTENDANCE

92.4%

WHAT CAN YOU EXPECT FROM SCHOOL

We expect your child to attend school every day and on time. If there are any difficulties that may affect your child's attendance, please speak to a member of our Attendance Team so we can support you.

- If your child is absent, please inform the school by 9am on each morning of absence and provide a reason
- If your child has a medical appointment, we ask that they attend school before and/or after the appointment wherever possible. Please provide medical evidence, such as an appointment card, text message or other confirmation.
- We will monitor your child's attendance and send you letters to notify you of their attendance percentage on a regular basis.
- If your child's attendance falls below 96% this will alert the Attendance Team who may contact you to discuss how we can support you.

If your child has a medical need please see a member of staff about your child's needs, medicine and care plan.

THANK YOU FOR YOUR CONTINUED SUPPORT AND WORKING WITH US TO IMPROVE ATTENDANCE ACROSS OUR CAMPUS.